

## Law and the Legal Assistant - LA130

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**Section:** LA130 816242S Online

**Section Type:** Lecture

**Credit Hours:** 3.00

**Course Description:** Emphasis on role of paralegals in the practice of law, including types of paralegals, education and licensure employment requirements, professional ethics standards, practice of law authorization, and work tasks such as preparation and use of legal briefs, memorandums, and documents used in a law office.

**Section Notes:** Course is 8 weeks in length, with assignments required from multiple chapters each week.

**WHEN**

Days: Arranged

Times: Arranged

Start Date: 01/13/2025

End Date: 03/09/2025

**WHERE**

Online

**INSTRUCTOR**

CHRISTOPHER HOWARD

**BOOKS**

Title: (CU) PARALEGAL TODAY: THE LEGAL TEAM WIT 8TH Edition

Author: MILLER/MEINZINGER

Required: Yes