

## **Spreadsheets I - IS110**

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**Section:** IS110 856252S Online

**Credit Hours:** 1.00

**Course Description:** Use of spreadsheet software to demonstrate competencies in using formatting techniques, features and functions with hands-on experience; managing financial statements; working with formulas and functions; developing professional-looking worksheets; charting and graphic capabilities.

**Course Notes:** Repeatable for graduation credit if using a different software package. Use a computer independently (general computer understanding of concepts, terminology, and operations) required.

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**WHEN** Start Date: 05/04/2026 End Date: 05/29/2026

**Days:**

Arranged

Arranged

**INSTRUCTOR**

GENERAL STAFF

**BOOKS**

No textbooks for this course.