

## Microcomputer Literacy - IS103

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**Section:** IS103 866201S Online

**Section Type:** Lecture

**Credit Hours:** 2.00

**Course Description:** Study of microcomputer including word processing, spreadsheets, database, necessary hardware concepts and terminology.

**Section Notes:** Please check your device technical specification for downloading the Microsoft Office 2019 suite. <https://products.office.com/en-us/office-system-requirements?rtc=1#coreui-contentrichblock-1zj29rj>

**WHEN**

Days: Arranged

Times: Arranged

Start Date: 11/30/2020

End Date: 12/28/2020

**WHERE**

Online

**INSTRUCTOR**

RYAN EWY

**BOOKS**

Title: ILLUSTRATED MICROSOFT OFFICE 365 & OFFICE 2019 INTRODUCTORY 1ST Edition

Author: BESKEEN

Required: No