## **Business English Grammar - EN107**

Section: EN107 816242S Online

**Section Type:** Lecture **Credit Hours:** 3.00

**Course Description:** Building language confidence in standard English through greater fluency and accuracy using principles of grammar and mechanics of writing such as punctuation, spelling, capitalization, and sentence structure. Analyzing and practicing sentence construction using business-related vocabulary. This course does not meet English requirements for the Associate of Arts degree or Associate of Science degree.

## **WHEN**

Days: Arranged Times: Arranged Start Date: 01/21/2025 End Date: 05/08/2025

WHERE Online

**INSTRUCTOR** 

FRANCES JOHANNSEN

**BOOKS** 

Title: (CU) BUSINESS ENGLISH 12TH Edition

Author: GUFFEY Required: Yes