

Business English Grammar - EN107

Section: EN107 816232S Online

Section Type: Lecture

Credit Hours: 3.00

Course Description: Building language confidence in standard English through greater fluency and accuracy using principles of grammar and mechanics of writing such as punctuation, spelling, capitalization, and sentence structure. Analyzing and practicing sentence construction using business-related vocabulary. This course does not meet English requirements for the Associate of Arts degree or Associate of Science degree.

WHEN

Days: Arranged

Times: Arranged

Start Date: 01/16/2024

End Date: 05/02/2024

WHERE

Online

INSTRUCTOR

FRANCES JOHANNSEN

BOOKS

Title: BUSINESS ENGLISH 12TH Edition

Author: GUFFEY

Required: Yes