## **Human Resources Basics - BU224**

Section: BU224 816242S Online

**Section Type:** Lecture **Credit Hours:** 3.00

**Course Description:** Hiring practices, termination and retention policies, reward systems, compensation

methods and records retention for use in the Human Resources office.

**WHEN** 

Days: Arranged Times: Arranged Start Date: 01/21/2025 End Date: 05/08/2025

**WHERE** Online

**INSTRUCTOR** 

ANITA KIRKPATRICK

**BOOKS** 

Title: HUMAN RESOURCE MANAGEMENT: GAINING A COM 13TH Edition

Author: NOE Required: Yes