

## Human Resources Basics - BU224

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**Section:** BU224 816232S Online

**Section Type:** Lecture

**Credit Hours:** 3.00

**Course Description:** Hiring practices, termination and retention policies, reward systems, compensation methods and records retention for use in the Human Resources office.

**WHEN**

Days: Arranged

Times: Arranged

Start Date: 01/16/2024

End Date: 05/02/2024

**WHERE**

Online

**INSTRUCTOR**

ANITA KIRKPATRICK

**BOOKS**

Title: HR: HUMAN RESOURCES 3RD Edition

Author: DENISI & GRIFFIN

Required: Yes