

Database Management - BU218

Section: BU218 816242S Online

Section Type: Lecture

Credit Hours: 3.00

Course Description: Relational database skills including creating, using and modifying tables, queries, forms, reports, data access pages and macros; importing, exporting and managing the database; designing, restructuring and/or creating data bases; setting relationships; validating records; analyzing data; creating reports for management.

Section Notes: The PC version of Access is required. The Mac computer will not work for this course.

WHEN

Days: Arranged

Times: Arranged

Start Date: 01/21/2025

End Date: 05/08/2025

WHERE

Online

INSTRUCTOR

PATTY KOLARIK

BOOKS

Title: ILLUSTRATED MICROSOFT OFFICE 365 & ACCES 1ST Edition

Author: FRIEDRICHSEN

Required: Yes