## **Database Management - BU218**

Section: BU218 816232S Online **Section Type:** Lecture Credit Hours: 3.00 **Course Description:** Relational database skills including creating, using and modifying tables, queries, forms, reports, data access pages and macros; importing, exporting and managing the database; designing, restructuring and/or creating data bases; setting relationships; validating records; analyzing data; creating reports for management. Section Notes: The PC version of Access is required. The Mac computer will not work for this course WHEN Days: Arranged Times: Arranged Start Date: 01/16/2024 End Date: 05/02/2024 WHERE Online **INSTRUCTOR** PATTY KOLARIK BOOKS Title: ILLUSTRATED MICROSOFT OFFICE 365 & ACCES 1ST Edition Author: FRIEDRICHSEN Required: Yes