

# Database Management - BU218

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**Section:** BU218 816232S Online

**Section Type:** Lecture

**Credit Hours:** 3.00

**Course Description:** Relational database skills including creating, using and modifying tables, queries, forms, reports, data access pages and macros; importing, exporting and managing the database; designing, restructuring and/or creating data bases; setting relationships; validating records; analyzing data; creating reports for management.

**Section Notes:** The PC version of Access is required. The Mac computer will not work for this course

**WHEN**

Days: Arranged

Times: Arranged

Start Date: 01/16/2024

End Date: 05/02/2024

**WHERE**

Online

**INSTRUCTOR**

PATTY KOLARIK

**BOOKS**

Title: ILLUSTRATED MICROSOFT OFFICE 365 & ACCES 1ST Edition

Author: FRIEDRICHSEN

Required: Yes