

Database Management - BU218

Section: BU218 816192S Online

Section Type: Lecture

Credit Hours: 3.00

Course Description: Relational database skills including creating, using and modifying tables, queries, forms, reports, data access pages and macros; importing, exporting and managing the database; designing, restructuring and/or creating data bases; setting relationships; validating records; analyzing data; creating reports for management.

Section Notes: Please check your device technical specification for downloading the Microsoft Office 2019 suite. <https://products.office.com/en-us/office-system-requirements?rtc=1#coreui-contentrichblock-1zj29rj>

WHEN

Days: Arranged

Times: Arranged

Start Date: 01/21/2020

End Date: 05/07/2020

WHERE

Online

INSTRUCTOR

PATTY KOLARIK

BOOKS

Title: ILLUSTRATED MICROSOFT OFFICE 365 & ACCES 1ST Edition

Author: FRIEDRICHSEN

Required: Yes