

Word Processing: Microsoft Word for Windows - BU214

Section: BU214 816252S Online

Credit Hours: 3.00

Course Description: Word processing on the microcomputer using Microsoft Word software.

Section Notes: The PC version of a computer is required for this class. A Mac computer will not work.

WHEN Start Date: 01/20/2026 End Date: 05/07/2026

Days:

Arranged

Arranged

INSTRUCTOR

PATRICIA KOLARIK

BOOKS

Title: BENCHMARK SERIES MICROSOFT WORD 365 LEVE

Author: RUTKOSKY

Required: Yes