

Word Processing: Microsoft Word for Windows - BU214

Section: BU214 816251S Online

Section Type: Lecture

Credit Hours: 3.00

Course Description: Word processing on the microcomputer using Microsoft Word software.

Section Notes: A PC computer is needed for this class. A Mac computer will not work.

WHEN

Days: Arranged

Times: Arranged

Start Date: 08/25/2025

End Date: 12/11/2025

WHERE

Online

INSTRUCTOR

PATTY KOLARIK

BOOKS

Title: BENCHMARK SERIES MICROSOFT WORD 365 LEVE

Author: RUTKOSKY

Required: Yes