## **Job Search/Retention - BU120**

Section: BU120 816192S Online **Section Type:** Lecture Credit Hours: 1.00 **Course Description:** Job-search skills and career development including topics such as completing an application form and resume, developing interviewing techniques, developing job leads, and investigating career opportunities, job requirements and career ladders. WHEN Days: Arranged Times: Arranged Start Date: 01/21/2020 End Date: 02/28/2020 WHERE Online **INSTRUCTOR ROY JOHNSON** BOOKS No textbooks for this course.