

## IRREGULAR ATTENDANCE WARNING

Hutchinson Community College and Area Vocational School  
Hutchinson KS

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID Number

Has not been regularly attending the following class(es).

| Course ID# | Course Title | Absences |
|------------|--------------|----------|
|            |              |          |
|            |              |          |
|            |              |          |

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Instructor Name

\_\_\_\_\_  
Date

According to HCC's attendance policy, once a student is warned about irregular attendance, they may be dropped from the class, or left in the class and failed. Please make contact with the instructor listed above to discuss this situation.