

**OFFICE USE ONLY**

ID \_\_\_\_\_

Date Recd \_\_\_\_\_

Paid \_\_\_\_\_

Degree \_\_\_\_\_

GPA \_\_\_\_\_

Grad Date \_\_\_\_\_

Posted \_\_\_\_\_

# Hutchinson Community College

## APPLICATION FOR POSTING OF DEGREE

**Application Deadlines:**December/Fall - **November 10**    May/Spring - **March 10**    July/Summer - **July 10**Anticipated Graduation: **Year** \_\_\_\_\_ **Fall**    **Spring**    **Summer****Degree applying for:**

Associate of Arts (AA)

Associate of Science (AS)

Associate of General Studies (AGS)

Associate of Fine Arts (AFA)

Associate of Applied Science (AAS)

Certificate of Completion

Cert A

Cert B

Cert C

HCC Major Code #: \_\_\_\_\_ Major: \_\_\_\_\_

**PRINT YOUR NAME EXACTLY AS YOU WANT IT PRINTED ON YOUR DIPLOMA AND IN THE GRADUATION PROGRAM:**

Name: \_\_\_\_\_

HutchCC ID: \_\_\_\_\_

Email Address: \_\_\_\_\_

**ADDRESS YOU WANT YOUR DIPLOMA MAILED TO:**

(updating your address in the system will not update this address)

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phi Theta Kappa Member of the HutchCC Kappa Gamma Chapter: ☐ YES    ☐ NOCompleted the specific credit requirements to become an Honors Program Graduate: ☐ YES    NODo you plan to attend the Graduation Ceremony? ☐ YES, gown letter \_\_\_\_\_ NO

- Gown letter can be found on Gown Sizing Guidelines: the \$30 commencement fee covers Cap, Gown, and Ceremony

**GRADUATE CHECKLIST:**

- Reviewed Degree Audit WITH my academic Advisor
- Check with the Business Office for unpaid charges
- Paid the \$30 non-refundable commencement fee in the HutchCC Business Office – if attending the ceremony.

**An unpaid balance may prevent you from earning your degree due to unposted grades****\*\*By signing this form, you acknowledge having reviewed the degree requirements\*\***

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return form to the Records Office in the Student Union or records@hutchcc.edu.

## GOWN SIZING GUIDELINES

Gown letter will be to the left of the row of your height and weight. If you do not fit into the gown weight category, please read note below.

	HEIGHT	WEIGHT
<b>A</b>	4' 9" - 4' 11"	UP TO 150
<b>B</b>	5' - 5' 2"	UP TO 170
<b>C</b>	5' 3" - 5' 5"	UP TO 190
<b>D</b>	5' 6" - 5' 8"	UP TO 270
<b>E</b>	5' 9" - 5' 11"	UP TO 295
<b>F</b>	6' - 6' 2"	UP TO 320
<b>G</b>	6' 3" - 6' 5"	UP TO 345
<b>H</b>	6' 6" - 6' 8"	UP TO 345
<b>I</b>	6' 9" - 6' 11"	UP TO 345
<b>J</b>	<b>PLUS 1</b> 4' 9" - 5' 5"	OVER 220
<b>K</b>	<b>PLUS 2</b> 5' 6" - 5' 11"	OVER 295
<b>L</b>	<b>PLUS 3</b> 6' - 6' 5"	OVER 350

**Note:** The plus size gown will comfortably fit a bust/waist/hip measurement of 72". If you do not need this much width in the body of the gown, but your weight is slightly higher than the ranges listed above, order the next gown in length. For example: instead of 5' 3" - 5' 5", order the size that corresponds to 5' 6" - 5' 8".