

HUTCHINSON COMMUNITY COLLEGE

2020 BIENNIAL REVIEW



Introduction

In pursuit of its institutional mission, Hutchinson Community College is deeply committed to supporting the safety and health of its students and employees; identifying and addressing community and area needs; providing accessible, affordable, quality education and training; and offering opportunities for lifelong learning. As part of that commitment, the College has implemented comprehensive alcohol and drug abuse prevention programming. This programming incorporates a series of strategies including policies/procedures, formal notifications, education, cross-campus collaboration, social opportunities, academic involvement, interventions, enforcement, analysis, and services.

The College monitors the effectiveness of this programming. This report is the result of a biennial review of the College's alcohol and drug prevention programming, in compliance with Federal Drug Free Schools and Campuses Regulations (34 C.F.R. Part 86).

Biennial Review Process

In support of the safety and health of its students and employees, and pursuant to its obligation to conduct a biennial review of its drug and alcohol abuse prevention programs, HutchCC has authorized an administrative review of those programs that is completed every other year. The purpose of this review is (1) to consider whether the College is meeting its obligations under the Federal Drug Free Schools and Campuses Regulations and (2) to summarize the programs, as well as related policies and procedures, and to recommend any appropriate enhancements to those programs, policies, and procedures.

HutchCC formed a Task Force to conduct the 2020 biennial review. Director of Financial Aid, Nathan Buche, led the review. Other members of the task force were:

- Brooks Mantooth – Director of Human Resources
- Annette Holland – Assistant Director of Financial Aid
- Christopher Lau – Coordinator of Advising and Counseling
- Dana Hinshaw – Director of Residence Life and Student Activities
- Steve Kappenman – Assistant Athletic Director
- Zachary Shanline- President Student Government
- Aubreigh Heck- Student representative

Annual Notification Process

The current Hutchinson Community College Drug and Alcohol Policy and Prevention Program document is distributed to all HutchCC students and staff on an annual basis and is attached to this document. The policy is also maintained online within HutchCC's DragonZone record management system. The policy includes standards of conduct, descriptions of health risks, legal sanctions, available counseling, treatment and rehabilitation services, and disciplinary sanctions for violations of the policy.

Hutchinson Community College distributes the policy in the following manner:

- Distributed to each new employee as part of the new employee information packet
- Emailed to all employees annually
- Emailed to all students at the beginning of each term
- Available through the school website [online](#).

Policy Inventory

The following specific policies and procedures related to alcohol and drugs were examined as part of this biennial review and are attached:

- Hutchinson Community College Alcohol and Drug Policy (found online in the [Student Handbook](#), which is distributed at the beginning of the academic year).
- Hutchinson Community College Drug-Free Workplace Policy (found online in Dragon Docs in the Employee Handbook. Every employee has access to this handbook through the DragonZone and [Alcohol and Drug Policy Prevention Program](#)).
- Hutchinson Community College [Tobacco Usage Policy](#) (found online in the Student Handbook and is distributed campus wide at the beginning of the academic year. Every employee has access to this handbook through DragonZone).
- The college is an alcohol free campus except for prior written approval of the HutchCC Board of Trustees.

Programs

Hutchinson Community College wants to ensure that all of our students, faculty, and staff have a rich and worthwhile educational experience in a civil environment. In order to maintain such an environment, the institution's goal is to set clear policies that endorse an alcohol and drug abuse free surrounding to our campus community. Hutchinson Community College will provide ongoing educational support and resources on alcohol and drug abuse for our institutional community.

Hutchinson Community College goals will include developing a strategic plan on alcohol and drug abuse tracking, utilizing social media to inform the campus community of health risks, and holding a drug and alcohol awareness event to promote safety to our campus community.

The College includes several evidence-based strategies designed to limit alcohol and drug abuse in its community and activities. These include the following:

- Orientation - Chapter 12 (Staying Healthy) in our textbook, *Step by Step to College and Career Success*, covers alcohol and drug use and abuse, resources for help, etc. This meets the syllabus objective "Identify healthy lifestyle choices."

- Student Wellness Fair is hosted by Hutchinson Community College. HutchCC partners with community organizations, such as the Reno County Sheriff's Department, Reno County Health Department, Horizons, Prairie Star, and others to provide students information about the health and legal risks associated with drug and alcohol use and abuse.

Typical activities incorporated in the Wellness Fair include:

- Interactive demonstrations that allow students to safely experience the physical equivalencies of drug/alcohol use on fine-monitor skills and driving ability.
- Opportunity to discuss the legal consequences and enforcement standards of local law enforcement regarding drug and alcohol possession and consumption.
*Note: The College did not hold the Student Wellness Fair during the fall 2020 semester due to COVID-19 restrictions.
- Residence Life provides numerous activities throughout the academic year that are alcohol and drug free options including but not limited to:
 - Welcome Back swim party at Salt City Splash
 - Party at The Alley including bowling, laser tag and bumper cars
 - Game nights
 - Movie nights
 - Pumpkin patch trip in the fall
 - Halloween costume party
 - Medallion hunt
 - Iron Chef style cook off
 - Gingerbread House making contest
 - "Flipping Finals" where students are served breakfast in the evening to relieve some of the stress of finals
 - Homecoming Week activities including skating, karaoke and games
 - Spring Fling Week activities including games, a hog roast and a carnival
- Residence Hall students, student athletes, and members of student clubs and organizations are encouraged to complete an enhanced version of Title IX/VAWA online training, 'Think About It,' which is assigned to HutchCC students in Residence Assistant Training at the beginning of each school year. The enhanced version of the training includes specific modules regarding not only sexual assault and prevention, but also drug and alcohol use and abuse. The drug and alcohol unit, entitled 'Partying Smart', illustrates safety concepts through modules like "Bartenders' Best Advice", "Partying Smart Strategies: Recognizing Alcohol Poisoning, Blood Alcohol Calculator, the Effects on the Body, Coping with Stress, and the Dangers of Mixing Drugs". The enhanced 'Think About It' training also provides bystander Intervention tips, reviews HutchCC's Alcohol & Drug Policy, and evaluates student understanding through post-module self-checks and user acknowledgments.

Residence Life also does not allow any posters on campus advertising events that include alcohol on the posters.

Enforcement

2019-Liquor Law Violations-35

Liquor Law Violation Arrest, summons, or sanction-33

2019-Drug Law Violations-17

Drug Law Violation Arrest, summons, or sanction-10

2020-Liquor Law Violations-7

Liquor Law Violation Arrest, summons, or sanction-7

2020-Drug Law Violations-5

Drug Law Violation Arrest, summons, or sanction-3

Enforcement Consistency

The Task Force has reviewed the consistency of the sanctions and violations and we find that the way the College has applied enforcement of drug and liquor laws has been fair and equitable in terms of race, gender, and student type.

Assessment

The Task Force has reviewed the Drug and Alcohol policy at Hutchinson Community College. The Task Force believes after reviewing the policy and procedures, we are effective in implementing this policy although there are areas for improvements in order to meet federal regulations.

Strengths of the policy/procedure:

- Offering an online component for students with the “Think about it” product.
- Including student representation for the first time in the biennial review process

Weakness of the policy/procedure:

The College had a consumer information peer review done while conducting the biennial review. The College has been made aware that though we may have a policy, we don't promote or publish what we do very effectively.

- Annual notice to employees is lacking in information provided.
- Not a declared date the employees receive the drug and alcohol policy.
- Do not declare in the Drug and Alcohol policy how students can regain financial aid eligibility.
- Biennial review needs to be posted on the public website.

Policy and Program Revisions

In our policy, we are missing the information about how a student loses financial aid eligibility and regains their eligibility.

Add:

A student convicted of any offense under any federal or state law involving the possession or sale of a controlled substance during a period of enrollment for which the student was receiving any grant, loan, or work assistance will not be eligible for any federal grant, loan, or work assistance from the date of that conviction for the period of time set forth below.

- Possession of a controlled substance:
 - First offense: Ineligible for one year.
 - Second offense: Ineligible for two years.
 - Third offense: Ineligible for an indefinite period of time.
- Sale of a controlled substance:
 - First offense: Ineligible for two years.
 - Second offense: Ineligible for an indefinite period of time.

A student whose eligibility for aid has been suspended may regain eligibility before the end of the ineligibility period if:

- The student satisfactorily completes a drug rehabilitation program that complies with criteria established by the Secretary of Education and passes two unannounced drug tests; or
- The student's conviction is reversed or set aside.

The [Federal Student Aid](#) website can help in determining when someone may be eligible for aid again.