



May 27, 2020

Bonnie Folkerts, MS RHIT
Director
Hutchinson Community College
Health Information Management Program
1300 N. Plum
Hutchinson, KS 67501

Dear Ms. Folkerts,

NCRA and the Formal Education Program Review Committee (FEPRC) sincerely appreciate Hutchinson Community College's commitment to providing excellent education for cancer registrars. We believe that formal education for cancer registrars is an essential element in the collection and maintenance of high quality cancer data, and we are happy to be able to work with you to achieve this.

The NCRA Formal Education Program Review Committee (FEPRC) has completed its review of your 2020 application for NCRA accreditation for the **Associates in Applied Science, Cancer Registry Management Program**. It is the opinion of the FEPRC that the **Associates in Applied Science, Cancer Registry Management Program** offered by Hutchinson Community College has met the requirements set forth in the NCRA Accreditation Standards for accredited status. NCRA is pleased to award Hutchinson Community College **Associates in Applied Science, Cancer Registry Management Program** full accreditation status and welcome you to the family of NCRA's formal education institutions, as a fully accredited partner!

The Hutchinson Community College **Associate in Applied Science, Cancer Registry Management Program** is listed with other [NCRA Accredited Cancer Registry Management Certificate Programs](#) on the NCRA web site. The program will also be recognized in NCRA publications for the membership, such as the *E-News Update* and the *Connection*.

While comments by the Committee will not affect the outcome of their decision, they would, nevertheless, like to share some feedback with you:

Standard 1.2: Please include information for students to visit the NCRA Center for Cancer Registry education to complete an online questionnaire:
The program provides students with instructions to log in to the NCRA Center for Cancer Registry Education as part of their program orientation. Students complete an informational survey and receive information regarding access to NCRA student benefits. <http://www.cancerregistryeducation.org/student-form>.

Standard 1.4: Please update the content of the Associate in Applied Science, Cancer Registry Management Program web page to approximate the information on the [Cancer Registry Management Certificate Program web page](#).
[Links in PDF document](#) in the Semester to Semester tab do not work.
In the Major Curriculum tab, instructions are: "for course descriptions and course prerequisites, click on the course name." Instructions are in error.

Standard 2.1: Please provide the C.V. for faculty, Victoria Lauseng.

Standard 3.3: The syllabi for the courses listed on the web site do not include course materials. Please include the materials for courses on the syllabi (attached).

Standard 4.1: Please post the student handbook as attached in the accreditation application on the pages of the web site that describe the ***Associate in Applied Science, Cancer Registry Management Program***.

The reporting schedule for the Hutchinson Community College Associates in Applied Science, Cancer Registry Management Program is as follows:

Annual Report: June 2021

Annual Report: June 2022

Annual Report: June 2023

Reaccreditation: June 2024

We look forward to our continued relationship with the Hutchinson Community College Associates in Applied Science, Cancer Registry Management Program as we strive to bring more cancer registrars to the allied health workforce.

Please feel free to contact me with any questions you may have at 703-299-6640 ext. 314.

Regards,

Mary K. Maul
NCRA Manager of Education Programs
On behalf of the
NCRA Formal Education Program Review Committee



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The Hutchinson Community College **Cancer Registry Management Program** is listed with other [NCRA Accredited Cancer Registry Management Certificate Programs](#) on the NCRA web site. The program will also be recognized in NCRA publications for the membership, such as the *E-News Update* and the *Connection*.

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Standard 1.4: On the following web page, Cancer Registry Management Program, please include complete information under the [Semester to Semester](#) tab. Please include all the Cancer registry Management Certificate Program courses in the PDF document. The [Links in PDF document](#) in the Semester to Semester tab do not work.

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