

Hutchinson Community College– International Students



International Student Transfer Request Form

TO: International Student (F-1 VISA) Transferring to HCC

The Immigration & Naturalization Service requires this office to have the following information in order to process your transfer to Hutchinson Community College. By completing this section you authorize your present International Student Advisor to provide the information below concerning your visa status.

Student's Name Date of Birth

Student's Signature Country

ID # at school you have most recently attended: _____

Name & Address of school you have most recently attended: _____

The semester you plan to transfer to Hutchinson Community College: _____

Semester/Year

TO: International Student Advisor

The international student whose name and identification appear above has requested admission to Hutchinson Community College. In accordance with INS regulations, our office cannot process a transfer for the student until we have determined from you if he/she has been registered for a full course of study the preceding quarter/semester and if considered in status. Please complete the information below and return this letter to:

Erin Ellis
Hutchinson Community College
1300 North Plum
Hutchinson, KS 67501.

The first semester/quarter/session this student was registered _____

The last semester/quarter/session this student was registered _____

This student was considered: () in status () out-of-status according to immigration regulations

If out-of-status, please explain: _____

Date SEVIS record will be released _____

Signature of school official completing this form: _____

Name & Title of individual: _____

Email address: _____

Date: _____ Name & Address of School: _____

