

How to Self With-draw from an Online Course

Students have the option to self with draw from a course AFTER the refund date showing on their schedule.

It is recommended that a student should discuss their wish to w/d from a course with their advisor.

When a student with draws from a course a “W” will appear on the transcript and students do not receive a refund when they have self-withdrawn from a course.

Login to Dragon Zone

Click on MY SCHEDULE

To the right of the course you wish to drop there will be a RED circle with the word Withdraw all on one line.

Click on that area – A confirmation message will appear, if you still wish to With Draw follow the instructions to do so.

If you have missed the last day to WD from your class the option will now show or be available.