

Hutchinson Community College

Associate Degree Nursing Program

EMT-P to RN and LPN to RN Online Bridge Program

Application Process

Application Deadlines

Applications accepted March 1 to July 30 with the following January start date for our one-year online program.

Before Applying

- a) Apply to Hutchinson Community College Admissions (if you have not already done so) or update your HutchCC information [apply here](#).
- b) LPN's must have documentation of current licensure in State they reside before submitting your application to the Bridge Online program.
- c) EMT-P's must have documentation of National Registry OR have Kansas Certification before submitting your application to the Bridge Online program.
- d) If you have a physical or mental disability and would like to use accommodations on the entrance exam, please contact the Coordinator of Accessibility Services at 620-665-3554. Students will need to furnish appropriate documentation of the disability before accommodations can be offered.
- e) All applicants must show proficiency in oral and written English if their primary language is not English by completing a transferable English Composition I course with a "C" or better, or meeting the minimum scores for the TOEFL exam Writing – 20, Speaking – 20, Reading 19, Listening – 20
- f) Kaplan Admission Exam – Applications will only be accepted after the applicant has met the program benchmarks set for the Kaplan Admission Exam.

Subject	Benchmark	Number of Questions
*Reading	73% or higher	22
Math	72% or higher	28
Writing	61% or higher	21
*Science	53% or higher	20
*Overall	65% or higher	

*If the student does not meet the benchmark for Reading and Science, and/or obtain an overall benchmark of 65%, they cannot go forward in the application process.

Applicants may take the Kaplan Admission Exam twice during an application period. There is a required two week waiting period between exams. Scores will not be carried over from application period to application period. The application fee is \$15 for each exam. Kaplan scores must be verified by Kaplan.

- I) On Campus Instructions: For testing at the HutchCC Testing Facility, payment must be made prior to or day of exam. Schedule your exam by calling 620-665-3359. Please have your student ID number available. There is an additional fee of \$10 per hour proctoring fee if taking on campus. The deadline for exam is July 30. The HutchCC Testing Facility is located at:

1300 North Plum
Parker Student Union Building
Guidance and Counseling Office
Hutchinson, KS 67501

Please note: The last few weeks of testing prior to the July 30th deadline fill up quickly so testing opportunities will be limited.

You will be given your username and password at time of exam. You must present a photo ID when testing at the HutchCC facility. The HutchCC testing facility will provide you with all materials needed to test (ex. Paper, pencil, etc.).

- II) Off-site Instructions: For testing remotely we will be using Remote Proctor Now (RPNow) online proctoring services for the Kaplan Admissions Exam. RPNow delivers on-demand, proctored exams that enable students to test online, anytime, anywhere, with integrity. Once the student has their username and password from HutchCC and are ready to test, they simply log into RPNow. The clean and simple interface allows students to easily select the Kaplan Admissions Exam and enter the information required to verify their identity.

You will contact Becky Morawitz at morawitzr@hutchcc.edu giving your HutchCC 9-digit student ID number and she will register you for the exam. You must have made application to the college and have your Student ID# available. Once registered you will receive, via e-mail, your username and password and you will be directed to link at RPNow with instructions for the exam and system requirements. During the Exam, RPNow automatically videos the entire exam experience. HutchCC will have final decisions on all flagged issues.

Questions contact Becky at: morawitzr@hutchcc.edu 620-665-4930

Prerequisites

Complete prerequisites with a grade of a “C” or better. All prerequisites must be completed by the July 30 application deadline. You can verify if your prerequisites will transfer by going to the [Transcript-Equivalency Chart](#). Select the institution the course was taken at and verify if it will equate as a HutchCC course by locating the course ID number. If your institution or course is not listed send unofficial transcript to morawitzr@hutchcc.edu and we will check for you. If you are going to take future courses you can also check to verify if they will transfer before you enroll. If you have taken or will take these courses at another facility, please check with ADN office for verification of transferability.

- a) Human A & P (5 credit hours with a lab and lecture and be within 7 years). If already completed this course and it is over 7 years and transferable, you have an option as a practicing LPN or EMT-P to test out of this course. Contact Becky Morawitz for details morawitzr@hutchcc.edu.
- b) English Composition I
- c) General Psychology
- d) Human Growth and Development (may be called Development Psychology)
- e) Sociology or Nutrition
- f) Public Speaking or Interpersonal Communications
- g) General Microbiology (4 credit hours with a lab and lecture and be within 7 years). If already completed this course and it is over 7 years and transferable, you have an option as a practicing LPN or EMT-P to test out of this course. Contact Becky Morawitz for details morawitzr@hutchcc.edu.
- h) Pathophysiology
- i) IV Therapy Certification (LPN’s only) *(not included in prerequisite GPA)*

Additional Requirements

- All correspondence from this office is done through your HutchCC Dragon email account.
- If you have any questions, please contact the Associate Degree Nursing secretary at morawitzr@hutchcc.edu.
- Financial holds on all accounts must be resolved prior to being enrolled into classes.
- Apply to Hutchinson Community College Admissions (if you have not already done so) or update your HutchCC information [click apply](#).
- Transcripts from high school or GED and all colleges or universities attended sent to:
HutchCC Records Office, 1300 N. Plum, Hutchinson, KS 67501
Must be sent from the facility and addressed to the address above. All official transcripts MUST be in the records office August 21 or your application will not be processed.
- Have a GPA of 2.75 or higher in prerequisites.
- Have an overall college GPA of 2.0 or higher.
- If you graduated or were certified more than 3 (three) years ago, you must have worked at least 1000 hours in your field (LPN or EMT-P) within the past 3 (three) years.
- CPR at the Certified Healthcare Provider Level, is required prior to the beginning of the program.
- Kaplan Admission Exam must be successfully completed no later than July 30.
- Program applications must be in the ADN office or postmarked no later than July 30. You may submit applications by email to morawitzr@hutchcc.edu or by fax to 620-931-2829 or by mail to Associate Degree Nursing Program, Hutchinson Community College, Davis Hall, 815 N. Walnut, Hutchinson, KS 67501.
- A new application must be submitted for each application period.
- Admission Criteria Scoring Rubric, shows how applicants are scored for the Associate Degree Nursing Program.
- Accommodations – Any applicant needing accommodations to take the pre-admission exam (or complete other application requirements) must contact Hutchinson Community College ADA Accommodations Coordinator, 1300 North Plum, Hutchinson, KS or 1.620.665.3554 or 1.800.289.3501 to request accommodations.

Step 1 – Application to HutchCC

- a) Apply to Hutchinson Community College Admissions (if you have not already done so) or update your HutchCC information [click apply](#).
Applicant must be a HutchCC student to apply to the Associate Degree Nursing Program.
- b) Submit Official Transcripts from all colleges/universities attended and high school transcripts to:
Hutchinson Community College
Records Office
1300 N. Plum
Hutchinson, KS 67501

Make sure that all official transcripts have been sent to the Records Office. All official transcripts MUST be in the Records Office August 21 or your application will not be processed. Transcripts must be sent from the facility and addressed to the address above. You can view your transcripts on your Dragon Zone under the Academics tab then the Transcripts Link. To check status of transcripts sent to HutchCC, please check under My Profile in DragonZone then the Education tab at the top of the page. For more information [click transcripts](#).

Step 2 – Application to ADN Program

- a) Submit Program Applications via email to morawitzr@hutchcc.edu or by fax to 620-931-2829 or by mail to Associate Degree Nursing Program, Hutchinson Community College, Davis Hall, 815 N. Walnut, Hutchinson, KS 67501.
- b) Make sure to sign and submit KSBN Requirements & Technical Standards Policy (pages 5-7 of application)
- c) Applicants who meet all the criteria for admission into the ADN program will be notified by mail and/or email to their HutchCC Dragon email of acceptance into the program, provisional acceptance or placement on waiting list.
- d) If accepted, ADN program students must submit proof of CPR certification, completed physical health, immunization records, background check and/or drug screening. More information will be provided on the next steps and deadlines to take after letter of acceptance has been received.

Check List

- Be a Hutchinson Community College Student. Not a student? Click [apply](#).
- Prerequisites: Grades must be a "C" or better.
 - _____ Anatomy and Physiology
 - _____ English Composition I
 - _____ General Psychology
 - _____ Human Growth and Development
 - _____ Sociology or Nutrition
 - _____ Public Speaking or Interpersonal Communications
 - _____ Microbiology
 - _____ Pathophysiology
 - _____ IV Therapy (LPN's)
- Complete Kaplan Admission Exam
- Send all your official transcripts (by August 21) to:
Hutchinson Community College
Records Office
130 N. Plum
Hutchinson, KS 67501
- Submit Associate Degree Nursing Application
To download EMT-P to RN Online Bridge Program application click on [EMT-P to RN OBP application](#).
To download LPN to RN Online Bridge Program application click on [LPN to RN OBP application](#).
- Pay off any financial holds on all accounts through HutchCC prior to being enrolled into class for RN Traditional or LPN to RN Traditional programs.

Hutchinson Community College
 Admission Criteria – Scoring Rubric
 ADN Program – LPN / EMT-P to RN Online Bridge

Name: _____

Course Grade

Explanation of Points	Maximum Points	Applicant Points
Points assigned to the grade for each of the 8 Prerequisites. You must have a C or higher in each course (maximum of 24 points):	24	

Prerequisite Points

Grade	Points
A	3
B	2
C	1

Course	Applicant Score	Applicant Points		Applicant Points	
A & P					
English Comp 1					
Psychology					
Human Growth & Development					
Public Speaking					
Sociology / Nutrition					
Microbiology					
Pathophysiology					
Total Course Points				24	

Kaplan

Explanation of Points	Maximum Points	Applicant Points
Points assigned to the score for each of the following Kaplan subjects. You must meet the benchmark set for Reading and Science and obtain an overall benchmark of 65% (maximum 20 points)	20.0	

Score	Points
96-100	4
91-95	3.5
86-90	3
81-85	2.5
76-80	2
61-75	1.5
53-60	1
52 below	0

Category	Applicant Score	Applicant Points		Applicant Points
*Reading 73%				
Math 72%				
Writing 61%				
*Science 53%				
*Overall 65%				
Total Kaplan Points:				44.0

***Minimum score must be met on reading, science, and overall**

Total Points Possible: 44.0

Total Points: 44.0

Clinical Overview

Thank you for interest in the HutchCC ADN Program Bridge Option. Here is a brief overview of our program.

Pre-requisites: many of these courses may be completed online through HutchCC. Students may have unofficial transcripts reviewed to ensure transferability, by emailing them to the administrative secretary Becky Morawitz - morawitzr@hutchcc.edu.

Didactic courses: all content is online, including testing. The online format of the program allows students the opportunity to be flexible in reviewing the unit content and working through assignments on their own time. With having said that, each unit has posted due dates and all assignments must be completed by the due date. For example, in the first semester there is a unit due every week and students are expected to have all work turned in weekly. All exams are timed and due within a specific time frame - 4 days are allotted for exams but students can schedule anytime within those 4 days.

Practicum courses: are stand alone, graded courses that must be completed concurrently with the didactic courses. Clinical and laboratory is face to face in the Hutchinson area. Orientation week is considered laboratory time. If a student does not come prepared for orientation, the student will be asked to return the week after orientation to repeat the laboratory hours - this rarely happens as students are given resources to prepare in advance. Simulation is incorporated into each semester. Currently clinical are 6:30 am to 5 pm. Students self-schedule for clinical based on the published clinical schedule provided in the practicum course.

Spring clinical: In January all students attend 5 consecutive days for orientation, skills, and simulation on the HutchCC campus. An additional 90 clinical hours are required for this semester. Clinical is completed during the months of February, March, and April. 10 hours of clinical is related to Clinical prep and completed independently by the student. The remaining 80 hours (10 hours/day) of clinical are completed on a Medical-Surgical unit in the Hutchinson area. Students may complete their clinical days in approximately 12 calendar days (schedule dependent). Historically most students find it a bit challenging to complete all their days in a 12-day stretch and most break them up into two visits.

Summer clinical: Students are required to complete 90 clinical hours for this semester. Clinical is completed in the months of June and July. 10 hours of clinical is related to Clinical prep and completed independently by the student. 10 hours of clinical is an applied clinical completed independently by the student. The remaining 70 hours of clinical (10 hours/day) of clinical are completed on a Mother/Baby or Pediatric unit and simulation in the Hutchinson area.

Fall clinical: Students are required to complete 180 clinical hours for this semester. Clinical is completed in the months of September, October, and November. 90 hours of clinical are focused on Complex Care of the Adult and 90 hours on Leadership/Management. Of the 180 total clinical hours, students are required to attend clinical in the Hutchinson area for 170 hours and the remaining 10 hours is related to Clinical prep and completed independently by the student. Students may be eligible to complete up to 70 hours of the 180 total hours with a preceptor in the area they live in.

FYI: The maximum is 4 consecutive days in a row for clinical during any semester of this program.

Students are eligible to sit for the NCLEX-RN after successfully completing the program. Students have the option to test in their home state or test in Kansas and transfer their nursing license. Students are responsible to contact their State Board of Nursing to determine licensure application requirements.

For further information [click here](#).

We look forward to seeing your application in the future!