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## Paralegal - CERT B

### Semester-by-Semester Pathway

A Certificate is outlined coursework that is designed to prepare a student to head out into the workforce in a short timeframe or for career advancement. This certificate totals 36 credit hours. Consult with an advisor for more information. Not all courses are offered each semester.

(T) are Systemwide Transfer Courses

(★) are recommended for this degree pathway.

Semester 1 - Fall				
Complete	Course ID	Course Title	Credit Hours	Notes
<b>Required Courses</b>				
	LA130	Law and the Legal Assistant	3.00	Spring 2026, Fall 2026
	LA131	Litigation	3.00	Fall 2026
	LA136	Legal Ethics	3.00	Fall 2026
	LA231	Introduction to Legal Research and Writing	3.00	Spring 2026, Fall 2026
	LE205	Criminal Law T	3.00	Fall 2026
<b>Electives</b>				
	<b>Paralegal Electives</b>		3.00	
<b>Semester Total:</b>			<b>18.00</b>	

Semester 2 - Spring				
Complete	Course ID	Course Title	Credit Hours	Notes
<b>Required Courses</b>				
	BU205	Business Law I T	3.00	Spring 2026, Fall 2026
	LA134	Family Law	3.00	Spring 2026
	LA135	Wills, Estates, and Trusts	3.00	Spring 2026
	LA235	Personal Injury and Civil Wrongs	3.00	Spring 2026
	LA238	Real Estate Law	3.00	Spring 2026
<b>Electives</b>				
	<b>Paralegal Electives</b>		3.00	
<b>Semester Total:</b>			<b>18.00</b>	

**Total Credits: 36.00**

\*Semester offerings reflect the current academic year.

Paralegal Electives			
Course ID	Course Title	Credit Hours	Notes
BU100	Small Business Accounting	3.00	Spring 2026, Summer 2026, Fall 2026
BU214	Word Processing: Microsoft Word for Windows	3.00	Spring 2026, Fall 2026
HR107	Legal and Ethical Issues in Healthcare	3.00	Spring 2026, Summer 2026, Fall 2026
IS104	Microcomputer Applications	3.00	Spring 2026, Summer 2026, Fall 2026
LA114	Paralegal Internship	3.00	Spring 2026
LA132	Elder Law	3.00	Summer 2026
LA150	Employment Law	3.00	
LA230	E-discovery and Litigation	3.00	
LA234	Administrative Law	3.00	Summer 2026
LA239	Bankruptcy Law	3.00	Fall 2026
LA240	Immigration Law	3.00	
LA241	Interviews and Investigations	3.00	
LA247	Intellectual Property	3.00	

**Program Notes:**

NOTE: Completion of an Associates Degree or higher is a requirement for admission into the Paralegal Certificate Program. A grade of "C" or better is required for all degree-specific courses.