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Paralegal - CERT B

Semester-by-Semester Pathway

A Certificate is outlined coursework that is designed to prepare a student to head out into the workforce in a short timeframe or for career advancement. This certificate totals 36 credit hours. Consult with an advisor for more information. Not all courses are offered each semester.

(↗) are Systemwide Transfer Courses


(★) are recommended for this degree pathway.

Semester 1 - Fall				
Complete	Course ID	Course Title	Credit Hours	Notes
Required Courses				
	LA130	Law and the Legal Assistant	3.00	Fall, Spring
	LA131	Litigation	3.00	Fall
	LA136	Legal Ethics	3.00	Fall
	LA231	Introduction to Legal Research and Writing	3.00	Fall, Spring
	LE205	Criminal Law 	3.00	Fall
Electives				
	Paralegal Electives		3.00	
Semester Total:			18.00	

Semester 2 - Spring				
Complete	Course ID	Course Title	Credit Hours	Notes
Required Courses				
	BU205	Business Law I ➤	3.00	Fall, Spring
	LA134	Family Law	3.00	Spring
	LA135	Wills, Estates, and Trusts	3.00	Spring
	LA235	Personal Injury and Civil Wrongs	3.00	Spring
	LA238	Real Estate Law	3.00	
Electives				
	Paralegal Electives		3.00	
Semester Total:			18.00	

Total Credits: 36.00

*Semester offerings reflect the current academic year.

Paralegal Electives			
Course ID	Course Title	Credit Hours	Notes
BU100	Small Business Accounting	3.00	Fall, Spring, Summer
BU214	Word Processing: Microsoft Word for Windows	3.00	Fall, Spring
HR107	Legal and Ethical Issues in Healthcare	3.00	Fall, Spring, Summer
IS104	Microcomputer Applications 	3.00	Fall, Spring, Summer
LA114	Paralegal Internship	3.00	Fall, Spring
LA132	Elder Law	3.00	
LA150	Employment Law	3.00	Spring
LA230	E-discovery and Litigation	3.00	
LA234	Administrative Law	3.00	
LA239	Bankruptcy Law	3.00	Fall
LA240	Immigration Law	3.00	Summer
LA241	Interviews and Investigations	3.00	
LA247	Intellectual Property	3.00	Summer

Program Notes:

NOTE: Completion of an Associates Degree or higher is a requirement for admission into the Paralegal Certificate Program.