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Paralegal - CERT B

Semester-by-Semester Pathway

A Certificate is outlined coursework that is designed to prepare a student to head out into the workforce in a short timeframe or for career advancement. This certificate totals 36 credit hours. Consult with an advisor for more information. Not all courses are offered each semester.

( ) are Systemwide Transfer Courses

(★) are recommended for this degree pathway.

Semester 1 - Fall				
Complete	**Course ID**	**Course Title**	**Credit Hours**	**Notes**
Required Courses				
	LA130	Law and the Legal Assistant	3.00	Fall 2026, Spring 2027
	LA131	Litigation	3.00	Fall 2026
	LA136	Legal Ethics	3.00	Fall 2026
	LA231	Introduction to Legal Research and Writing	3.00	Fall 2026, Spring 2027
	LE205	Criminal Law	3.00	Fall 2026
Electives				
	Paralegal Electives		3.00	
		Semester Total:	**18.00**	

Semester 2 - Spring				
Complete	**Course ID**	**Course Title**	**Credit Hours**	**Notes**
Required Courses				
	BU205	Business Law I	3.00	Fall 2026, Spring 2027
	LA134	Family Law	3.00	Spring 2027
	LA135	Wills, Estates, and Trusts	3.00	Spring 2027
	LA235	Personal Injury and Civil Wrongs	3.00	Spring 2027
	LA238	Real Estate Law	3.00	Spring 2027
Electives				
	Paralegal Electives		3.00	
		Semester Total:	**18.00**	

Total Credits: 36.00

*Semester offerings reflect the current academic year.

Paralegal Electives			
Course ID	**Course Title**	**Credit Hours**	**Notes**
BU100	Small Business Accounting	3.00	Fall 2026, Spring 2027, Summer 2027
BU214	Word Processing: Microsoft Word for Windows	3.00	Fall 2026, Spring 2027
HR107	Legal and Ethical Issues in Healthcare	3.00	Fall 2026, Spring 2027, Summer 2027
IS104	Microcomputer Applications	3.00	Fall 2026, Spring 2027, Summer 2027
LA114	Paralegal Internship	3.00	Spring 2027
LA132	Elder Law	3.00	Summer 2027
LA150	Employment Law	3.00	
LA230	E-discovery and Litigation	3.00	
LA234	Administrative Law	3.00	Summer 2027
LA239	Bankruptcy Law	3.00	Fall 2026
LA240	Immigration Law	3.00	
LA241	Interviews and Investigations	3.00	
LA247	Intellectual Property	3.00	

Program Notes:

NOTE: Completion of an Associates Degree or higher is a requirement for admission into the Paralegal Certificate Program. A grade of "C" or better is required for all degree-specific courses.