



# Business Admin Technologies - Accounting Services - CERT B Degree Pathway

## Required Courses

**(BU111) Quickbooks** - 3 Credit Hours

**(BU121) Customer Service/Professional Image** - 3 Credit Hours

**(BU128) Business Document Preparation** - 3 Credit Hours

**(BU217) Spreadsheet Management** - 3 Credit Hours

**(IS100) Cybersecurity Application** - 3 Credit Hours

## Additional Pathway Electives

**Accounting Options-BAT Accounting Services** - 6 credits required

**Math Options-BAT Accounting Services** - 3 credits required

**Non-Technical Business Electives-BAT Accounting Services** - 3 credits required

**Technical Business Electives-BAT Accounting Services** - 5 credits required

Agriculture, Business, Computers and Technology

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and elective options!

