Checklist for applicants applying to the Associate Degree Nursing Program

2019 Online Bridge Program

EMT-P’s and LPN’s ONLY

PRIOR TO APPLYING TO THE ADN PROGRAM

LPN’s must have documentation of current licensure in State they reside.

EMT-P’s must have documentation of National Registry OR have Kansas Certification before submitting your application to the OBP.

Applications to the 2018 Online Bridge Program will only be accepted after the applicant has met the program benchmarks set for the Kaplan Admissions Exam. Program benchmarks are below.

All pre-requisite courses must be completed by the July 30, 2018 deadline. You can verify if your pre-requisites will transfer by going to www.hutchcc.edu/records/transcript-equivalency. Select the institution the course was taken at and verify if it will equal our course ID number. If your institution or course is not listed send unofficial transcript to grandstaffn@hutchcc.edu and we will check for you. If you are going to be taking future courses you can also check to verify if they will transfer before you enroll.

Applicants may take the Kaplan Admission Exam twice during an application period (March 1, 2018 through July 30, 2018). There is a 2 week waiting period between exams. To find instructions for On Campus or Off Campus testing see the Kaplan Entrance Exam box and click on “How to take the Kaplan Exam”. 2nd Exam only needs to be for scores below the Benchmark. The scores on the 2nd Exam take precedence over the 1st exam for any area.

### Required Subject

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<th>ADN Program Benchmark</th>
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<tbody>
<tr>
<td>Reading</td>
<td>73 % or higher</td>
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<tr>
<td>Math</td>
<td>72 % or higher</td>
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<tr>
<td>Writing</td>
<td>61 % or higher</td>
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<tr>
<td>Science</td>
<td>53 % or higher</td>
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<tr>
<td>Overall</td>
<td>65 % or higher</td>
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If the student does not meet the benchmark for Reading and Science, they cannot go forward, or if they do not meet the benchmark for Reading and Science and obtain an overall benchmark of 65% they cannot go forward.

For testing at the HCC Testing Facility: Payment for the exam must be made prior to or on the day of the scheduled exam. Payment must be made at the HCC Testing Facility on main campus. The fee is $10 for each exam. See Office Campus Testing for instructions if not testing at HCC facility.

Please note: The last few weeks of testing prior to the July 30th deadline fill up quickly so testing opportunities will be limited.
**AFTER COMPLETING THE ABOVE REQUIREMENT**

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<tr>
<td>1.</td>
<td>Apply to Hutchinson Community College Admissions (if you have not already done so) or update your HCC information at: <a href="http://www.hutchcc.edu/admissions">www.hutchcc.edu/admissions</a>.</td>
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<td>2.</td>
<td>Submit application for Online Bridge Program. Go to: <a href="http://www.hutchcc.edu/rn">www.hutchcc.edu/rn</a> for an application. Application will be available starting March 1, 2018.</td>
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| 3. | Have high school transcript or GED transcript sent to: HCC Records Office 1300 North Plum Hutchinson, KS 67501  
**Must be sent from the facility and addressed to the address above**  
**Yes...you must do this** |
| 4. | Have transcripts from all colleges or universities attended sent to: HCC Records Office 1300 North Plum Hutchinson, KS 67501  
**Must be sent from the facility and addressed to the address above** |
| 5. | Complete Pre-requisites with a “C” or better:  
**Pre-requisites to follow: All must be completed by the July 30 application deadline**  
- Human A & P (6 credit hours with a lab and lecture and be within 7 years).  
  **A&P course/sequence (A&P1, A&P II) must be within 7 years.**  
  If your A&P is over 7 years old and is an acceptable, transferable course, you have an option as a practicing LPN or Paramedic to test out of this course. Contact Nita Grandestaff for details. [grandestaffn@hutchcc.edu](mailto:grandestaffn@hutchcc.edu)  
  **If you have taken or will take this course at another facility, please check with the ADN office for verification of transferability.**  
- English Comp I  
- Psychology  
- Human Growth and Development (may be called Developmental Psychology)  
- Public Speaking or Interpersonal Communication  
- Sociology **OR** Nutrition  
- Pathophysiology  
- General Microbiology - (4 credit hours with a lab and lecture and be within 7 years) If your Microbiology is over 7 years old and is an acceptable, transferable course, you have an option as a practicing LPN or Paramedic to test out of this course. Contact Nita Grandestaff for details. [grandestaffn@hutchcc.edu](mailto:grandestaffn@hutchcc.edu)  
- IV Therapy Certification (LPN’s only) |
| 6. | Have a GPA of 2.75 or higher in pre-requisite courses |
| 7. | Have an overall college GPA of 2.0 or higher |
| 8. | If you graduated or were certified more than 3 (three) years ago, you must have worked at least 1000 hours in your field (LPN or EMT-P) within the past 3 (three) years. |
| 9. | CPR Certified – Healthcare Provider Level |
**If you have taken or will take any of the pre-requisite courses at another facility, please check with the ADN office for verification of transferability.**

▶ Kaplan Admission Exam must be successfully completed and submitted to ADN office no later than **July 30, 2018**.

▶ OBP Application must be in the ADN office or postmarked no later than **July 30, 2018**.

✨ Must be completed by **July 30, 2018** to be considered for acceptance into the program.

☐ Must be licensed or on registry when application is submitted.

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**International Students**  
**Associate Degree Nursing Program**  
**Oral and Written English Proficiency**

Possess English language proficiency.

- English as a second language must demonstrate proficiency through successful completion of the TOEFL exam. In compliance with the Kansas State Board of Nursing the HCC ADN Program has approved the following minimum scores (each area must meet the minimum requirement) for the TOEFL exam:

  - Writing - 20
  - Speaking - 20
  - Reading - 19
  - Listening – 20

- Or Complete the English Comp I Course with a C or better.

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Contact Information
Contact: Lead Instructor: Lisa Davies – daviesl@hutchcc.edu (620-665-4945)
Department Co-Chair: Debbie Hackler – hacklerd@hutchcc.edu (620-665-4931)
Department co-Chair: Todd Sazama – sazamat@hutchcc.edu (620-665-4939)