

## **Job Search/Retention - BU120**

---

**Section:** BU120 011191S Main Campus

**Section Type:** Lecture

**Credit Hours:** 1.00

**Course Description:** Job-search skills and career development including topics such as completing an application form and resume, developing interviewing techniques, developing job leads, and investigating career opportunities, job requirements and career ladders.

**WHEN**

Days: T R

Times: 11:30 AM - 01:00 PM

Start Date: 09/26/2019

End Date: 10/29/2019

**WHERE**

Campus: Main Campus

Building: Office Technologies

Room: OT103

**INSTRUCTOR**

ROY JOHNSON

**BOOKS**

No textbooks for this course.