



ACCREDITATION COUNCIL FOR BUSINESS SCHOOLS AND PROGRAMS

Bringing Together Those Dedicated to Teaching Excellence

July 7, 2017

Jillene Cunningham
Department Co-Chair
Hutchinson Community College
1300 North Plum Street
Hutchinson, Kansas 67501-5894

Dear Ms. Cunningham:

The Associate Degree Board of Commissioners met on April 24-25, 2017, and reviewed your Quality Assurance Report. After review, the board voted to accept your report. The Board provided the following comments:

Remove the Condition on Overview Item 09.

Remove the Note on Standard Four, Criterion 4.1.

Maintain the Note on Standard Five, Criterion 5.2: A teaching certificate does not count as one of the certification criteria for faculty qualifications. XXXXX is possibly qualified because she has Teaching Excellence and work experience. If the work experience is at least two years and documented, then she would be qualified. XXXXX, XXXXX, XXXXX, XXXXX, and XXXXX are not qualified as they all show work experience, but are not meeting any of the other criteria. If they can earn a certification of some type in the area they are teaching or can show teaching excellence, then they can be determined qualified. XXXXX is not qualified as she does not have a BS degree with two areas of qualifications.

Place Opportunities for Improvement on Standard 4 Measurement and Analysis of Student Learning and Performance: The following programs have an opportunity to display a graph for all performance measures and to continue to collect data to show longer trends: Business Management and Entrepreneurship, Business Administrative Technology, Paralegal, Accounting AS, Business Administration AS, and General Business AS.

For Paralegal, final course grades should not be used for performance instrument. Based on your listed Performance Measure, you could use a written assignment from one of your courses for your measurement instrument.

There is room for improvement to include outcome(s) other than in the Accounting area.

Progress on the Note must be reported in future Quality Assurance Reports; it is not necessary to report on OFIs.

Hutchison Community College
Page Two
July 7, 2017

Your progress report on the note will be due 2/15/2019 and your reaffirmation is scheduled for 2021. Because your reaffirmation is scheduled for 2021, you will be completing the self-study in lieu of completing a quality assurance report. You are encouraged to work with Dennis Brode on the removal of the Note. Commissioner Brode may be contacted at (937) 512-3722, or by e-mail at Dennis.Brode@sinclair.edu. You may also contact Diana Hallerud, Associate Director of Accreditation, at 913-339-9356, or by e-mail at dianahallerud@acbsp.org.

We hope to see you at the regional meeting or at the 2018 ACBSP Conference in Kansas City Missouri, June 8-11. For more information on the conference including its location and host hotel, please see www.acbsp.org. Additional information will be available on our website beginning in January.

ACBSP is looking forward to our continued relationship with Hutchinson Community College. Thank you for providing quality business programs for your students. We are happy to have you as one of our valued members.

Sincerely,

A handwritten signature in blue ink that reads "Steve Parscale". The signature is fluid and cursive, with the first name "Steve" and last name "Parscale" clearly legible.

Steve Parscale, Ph.D.
Chief Accreditation Officer

Cc: Dan Narracato, Program Coordinator
Dennis Brode, Associate Degree Board of Commissioners