

HEALTHCARE DOCUMENTATION AND TRANSCRIPTION SPECIALIST - CERT



ALLIED HEALTH

Contact: CATHY DIGGS Diggsc@hutchcc.edu (620)665-4946
Department Co-Chair: DEBBIE HACKLER Hacklerd@hutchcc.edu (620)665-4931
Department Co-Chair: LORETTA HORTON Hortonl@hutchcc.edu (620)694-2455

For course descriptions and course prerequisites, click on the course name.

Total Credit Hours

This certificate requires 45 credit hours.

Requirements

<u>Course</u>	<u>Title</u>	<u>Credits</u>
AL153	Pharmacology	3
BI103	Human Anatomy and Physiology	6
BU128	Intermediate Keyboarding	3
HR103	Introduction to Health Information	3
HR105	Medical Terminology	3
HR107	Legal and Ethical Issues in Healthcare	3
HR130	Medical Style and Grammar	3
HR199	Healthcare Documentation & Transcription Practicum	2
HR204	Healthcare Documentation and Transcription	2
HR212	Pathophysiology	4
HR226	Advanced Healthcare Documentation and Transcriptio	4
HR227	Healthcare Professional Development	2
HT255	Introduction to Information and Computer Science	2
HT271	The Culture of Health Care	2
IS104	Microcomputer Applications	3